

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
UNIVERSITY COLLEGE OF ENGINEERING JAGTIAL
(AUTONOMOUS)



Nachupally (Kondagattu), Kodimial (M), Jagtial Dist.-505 501, Telangana (India)
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A constituent College of JNTUH, Hyderabad & Approved by AICTE, New Delhi, Recognised by UGC u/s 2(f) & 12(B) of UGC Act 1956
Accredited by NAAC with A+ Grade

Dr. S. VISWANADHA RAJU
Senior Professor of CSE & **PRINCIPAL**

C I R C U L A R

No.UCEJ/July/03/2025

Date: 17.07.2025

Sub:- JNTUH UCEJ – Revised Allotment of Coordinators - Reg.
Ref:- This office Cir. No. UCEJ/May/02/2025, Dated 06.05.2025.

With reference to the subject cited above, the following contract faculty members are hereby designated as Coordinators for the academic year 2025–26. Due to certain changes, the previous allotments have been revised as outlined in the table below.

Sl. No.	Name of the Faculty	Designation	Department	Year
1	Sri. K.Prashanth	Asst. Prof. (C)	EEE	II
2	Sri. Ch. Anil Kumar	Asst. Prof. (C)	EEE	IV
3	Smt. A.Sangeetha Yamini	Asst. Prof. (C)	EEE	III
4	Sri. S.Vijay Mohan	Asst. Prof. (C)	ME	II
5	Sri. N.Balakrishna	Asst. Prof. (C)	ME	IV
6	Sri. C. Shivaraj	Asst. Prof. (C)	ME	III
7	Dr. Srinivas K	Asst. Prof. (C)	ECE	II
8	Smt. G. Sujatha	Asst. Prof. (C)	ECE	IV
9	Sri. R.Rajender	Asst. Prof. (C)	ECE	III
10	Sri. T. Venkesh	Asst. Prof. (C)	CSE	II
11	Sri. O. Raju	Asst. Prof. (C)	CSE	III & IV
12	Smt. D.Latha	Asst. Prof. (C)	IT	II
13	Smt. Samreen Sultana	Asst. Prof. (C)	IT	IV
14	Sri. S.Shashikanth	Asst. Prof. (C)	IT	III
15	Sri. Ch. Jaivanth Rao	Asst. Prof. (C)	EEE	I
16	Dr.P.Vinod Kumar	Asst. Prof. (C)	ME	I
17	Sri.M.Maruthi	Asst. Prof. (C)	ECE	I
18	Dr. S.Rajesh	Asst. Prof. (C)	CSE	I
19	Dr. E. Harish Kumar	Asst. Prof. (C)	IT	I

All designated contract faculty members are required to submit a monthly progress report through their respective Heads of Department to the IQAC cell.

All concerned faculty are requested to take note and extend their cooperation.

To the individuals.
Copy to Vice-Principal.
Copy to all HODs with a request to circulate among all the staff.
Copy to file.

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JNTUH UCEJ - Coordinators Roles and Responsibilities

(Incorporating Accreditation Criteria and Best Practices for Holistic Student Development)

JNTUH University College of Engineering Jagtial (JNTUH UCEJ)

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| <p>❖ 1. Placement-Oriented Data Collection</p> <ul style="list-style-type: none">➤ Maintain updated records of academic performance, internships, certifications, and co-curricular achievements.➤ Coordinate with the Training & Placement Cell for accurate student data reporting.➤ Guide students in resume building, interview preparation, and placement readiness. |
| <p>❖ 2. Guidance Aligned with Industry Expectations</p> <ul style="list-style-type: none">➤ Provide domain-specific and career-oriented mentoring based on current industry trends.➤ Assist students in identifying suitable career paths, certifications, and higher education opportunities.➤ Promote participation in internships/ workshops/ hackathons, and student chapters/clubs. |
| <p>❖ 3. Promotion of Self-Learning and Lifelong Learning</p> <ul style="list-style-type: none">➤ Encourage students to enroll in NPTEL, SWAYAM, and coding platforms (e.g., Hacker Rank, Leet Code, CodeChef).➤ Motivate completion of at least one online course per semester.➤ Emphasize the importance of continuous upskilling, aptitude, and interdisciplinary learning. |
| <p>❖ 4. Progress Monitoring and Reporting</p> <ul style="list-style-type: none">➤ Maintain mentoring records and track student development.➤ Submit periodic reports to the IQAC and College Newsletter section through HoDs. |
| <p>❖ 5. Upholding Ethical and Professional Values</p> <ul style="list-style-type: none">➤ Instill values of integrity, discipline, responsibility, and academic honesty.➤ Promote respect for diversity, inclusiveness, and ethical behavior.➤ Align student behavior with the institution's vision of quality and equitable education. |
| <p>❖ 6. Psychological and Emotional Support</p> <ul style="list-style-type: none">➤ Be approachable and empathetic to students facing emotional or personal challenges.➤ Identify students in need of professional counseling and refer them appropriately.➤ Create a safe and supportive environment for open discussion. |
| <p>❖ 7. Promoting Holistic Development</p> <ul style="list-style-type: none">➤ Encourage involvement in sports, NSS/NCC, clubs, and community service, etc.,➤ Support development of soft skills, leadership, communication, and teamwork.➤ Guide students to become responsible citizens and well-rounded professionals. |

✦ Note: Mentoring at JNTUH UCEJ is designed to enhance academic performance, build character, support career development, and promote holistic growth in alignment with accreditation standards and institutional excellence.

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