

**AGENDA AND NOTES OF THE THIRD MEETING OF IQAC-CEJ HELD ON 09-04-2019  
IN THE PRINCIPAL'S CONFERENCE HALL, JNTUH CEJ**

**Minutes of the Meeting and Resolutions**

The Principal welcomed all the members and declared the third Meeting of **IQAC-CEJ** open

**The Opening Note : Review of Previous Meeting (IQAC-2 dt.03.01.2019)**

**Resolution** : Prof. N.V.S.Raju, IQAC Coordinator described actions taken of the resolutions of IQAC-2 agenda issues and the status of implementation.

**Item No. IQAC-2/1 : Student Academic Issues**

**Resolution of IQAC-2/1.2:** Resolved to encourage the bright students by conducting Seminars/ Guest Lectures with the advancements in the fields of their interests. The respective heads are advised to plan and schedule in this aspect.

**Action Taken** : Initiated the Remedial Classes. File enclosed.

**Item No. IQAC-2/3 : Academic Facilities**

**Resolution IQAC-2/3.1:** Resolved and advised the Principal to act upon and send the proposals to the University for Approval for the establishment of the department seminar halls.

**Action Taken** : Initiated the process.

**Resolution of IQAC-2/3.2: Equipment Purchased**

**Action Taken** : Purchased for ECE Electronic Circuit Analysis Lab: NI MULTISIM 14.0 Spice Based Circuit Simulation Software (25 Users License). File enclosed

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**Item No. IQAC-3/1 : Student Academic Issues**

**Item No. IQAC-3/1.1: Result Analysis and Remedial Classes**

The analysis of results for the last semester is presented by IQAC-C.  
File enclosed.

**Resolution** : Members noted and suggested for remedial classes in the certain courses. File enclosed.

**Item No. IQAC-3/1.2: Internships**

IQAC-C presented the Internships details of students. File enclosed.

**Resolution** : Members noted.

**Item No. IQAC-3/2 : Staff Academic Issues**

**Item No. IQAC-3/2.1 : Workshops/Seminars/Conferences/FDPs**

The details of workshops, seminars etc. are presented by IQAC-C. File enclosed.

**Resolution** : The members have noted and appreciated

**Item No. IQAC-3/3 : Academic Facilities**

**Item No. IQAC-3/3.1: Establishment of department Libraries**

IQAC-C presented the need for strengthening of department libraries as proposed by head of the department, ME.

**Resolution** : Resolved and appreciated the idea of HOD, ME to strengthen department libraries by encouraging the sponsors and alumni to add text books, competitive book. This may also be adopted by all engineering departments.

**Item No. IQAC-3/3.2 : Student Complaints and Grievances**

The feedback, complaints and grievances are presented by IQAC-C and informed about the complaints and suggestions given by the students. A request is received by some girl students “to install napkin vending machines in the Ladies toilets”.

**Resolution** : The members have noted the actions taken and appreciated the proposal of installation of Napkins to provide good hygienic conditions. The Principal is requested to initiate the action.

**Item No. IQAC-3/3.3: Equipment Purchased**

IQAC-C presented the details of equipment purchased during last semester against the requirements raised by respective departments.

**Resolution** : Approved and advised to audit.

**Item No. IQAC-3/3.4: Requirement for purchase of equipment**

IQAC-C presented the details of the equipment to be purchased against the requirement raised by respective departments (EEE, ME and ECE)

1. The proposal for the purchase of equipments for Control Systems Lab, Advanced Power Systems Lab and Power Electronics Lab for EEE Department is approved.
2. The proposal for the purchase of equipments for PT, ICS and TE Labs for ME department is approved.
3. The proposal for the purchase of equipments for ADC, EDC and Digital systems labs for ECE department is approved.

**Resolution** : Resolved to purchase equipment, raised by heads of the departments of EEE, ME and ECE and the principal is advised to act upon as per the rules and procedures in vogue.

**Item No. IQAC-3/4 : Academic Audit**

**Item No. IQAC-3/4.1: Course and Programme auditing**

IQAC-C presented the auditing reports for the courses and programmes conducted during the last semester.

**Resolution** : Members noted and resolved.

**Closing Note** : The **Coordinator IQAC**, concluded and thanked all the members in the closing note.

The principal declared the third Meeting of **IQAC-CEJ** closed.

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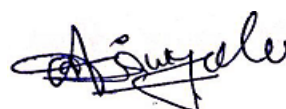
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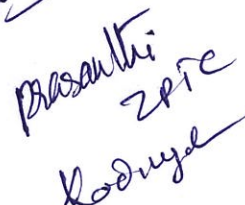
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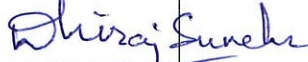

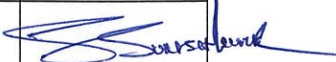
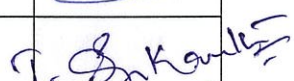
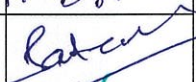

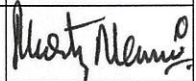
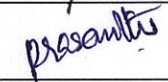

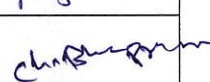

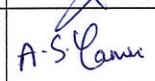

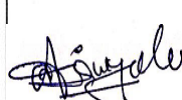








### Signature of IQAC Members present on 9-4-2019

	Role in IQAC	Designation	Name of the IQAC Committee Member	Signature
1.	Chairman	Principal / Head of the Institution	Dr. NV Ramana	
	Teacher Representative	Head, EEE department	Sri S.Jagadish Kumar	
	Teacher Representative	Head, ME department	Dr. Suresh Arjula	
	Teacher Representative	Head, ECE department	Dr.Dhiraj Sunehra	
	Teacher Representative	Head, CSE department	Dr.D.Ramesh	
	Teacher Representative	Head, IT department	Dr.S.Suresh Kumar	
	Teacher Representative	Assoc. Professor of Physics	Dr.T.Sreekanth	
	Teacher Representative	Training & Placement Officer	Dr.B.Sateesh Kumar	
	Parent University Representative(Management)	Professor of ECE, JNTUH CEH	Dr.P.Chandrasekhar Reddy	
1	Administrative office Representative	Asst. Registrar	Sri NVVSN Murthy	
	Local Society Representative	ZPTC Kodimial	Smt. Punugoti Prashanthi	
2	Student Representative (Girls)	B.Tech ECE 2 <sup>nd</sup> Year student	Ms.B. Naga Poojitha	
3	Student Representative (Boys)	B.Tech ME 2 <sup>nd</sup> Year student	Mr.Ch.Bhanu Prakash	
4	Alumni Representative	B.Tech ME 2012 Passed out student	Mr. Shivaraj Chavariya	
5	Alumni Representative	B.Tech EEE 2012 Passed out student	Ms.A.Sangeetha Yamini	
5	Parent Representative	Stake Holder 7-29, Ramalayam Veedhi, Kodimial Village & Mandal Phone: 8500822384	Sri K.Venkatesham	
7	Industrial Representative	CEO, M/s iBongo IT solutions Pvt. Ltd., Hyd. # 102, Mahitha Enclave, Above Heritage Fresh Madhuranagar, Hyd-38, Phone:040-23742082	Sri Veeru Duggineni	
8	Coordinator, IQAC	Professor of ME	Dr.NVS Raju	